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**Application for Employment**

**Personal Information Date of Application:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**First Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle Initial:**\_\_\_\_ **Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Apartment/Unit #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone number:\_\_\_(\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell:\_\_\_\_\_(\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Birth:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SSN:\_\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_**

**Position Applied for:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Available:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* **Are you a citizen of the United States? YES NO**
* **Have you lived in the State of Ohio for the past five (5) years? YES NO**
* **Do you have a valid driver’s license with no more than four points? YES NO**
* **Driver’s License #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Do you have car insurance? YES NO**
* **Are you certified CPR/FA? YES NO**
* **Are you Med Pass Certified? YES NO**
* **Have you ever been convicted of a felony? YES NO**

**If, so explain:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Education**

High School Attended:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

From:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Did you graduate? YES NO
* Do you have General Education Development (G.E.D)? YES NO

College Attended:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

From:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Did you graduate? YES NO
* Degree:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**References**

**Please provide three (3) professional references:**

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| --- | --- |
| Name: |  |
| Company: |  |
| Relationship: |  |
| Address: |  |
| Phone: |  |

|  |  |
| --- | --- |
| Name: |  |
| Company: |  |
| Relationship: |  |
| Address: |  |
| Phone: |  |

|  |  |
| --- | --- |
| Name: |  |
| Company: |  |
| Relationship: |  |
| Address: |  |
| Phone: |  |

**Training**

**List any relevant training you have had:**

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**Previous Employment**

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| --- | --- |
| Company: | |
| Address: | |
| Phone: | **Work:** |
| Previous Supervisor: | |
| Job: | **Title:** |
| From: | **To:** |
| Starting Salary: | **Ending Salary:** |
| Responsibilities: | |
| Reason for Leaving: | |
| May we contact your previous supervisor for a reference? YES NO | |

**PREVIOUS EMPLOYMENT**

|  |  |
| --- | --- |
| Company: | |
| Address: | |
| Phone: | **Work:** |
| Previous Supervisor: | |
| Job: | **Title:** |
| From: | **To:** |
| Starting Salary: | **Ending Salary:** |
| Responsibilities: | |
| Reason for Leaving: | |
| May we contact your previous supervisor for a reference? YES NO | |

|  |  |
| --- | --- |
| Company: | |
| Address: | |
| Phone: | **Work:** |
| Previous Supervisor: | |
| Job: | **Title:** |
| From: | **To:** |
| Starting Salary: | **Ending Salary:** |
| Responsibilities: | |
| Reason for Leaving: | |
| May we contact your previous supervisor for a reference? YES NO | |

**Disclaimer and Signature**

***I certify that my answers are true and complete to the best of my knowledge. If this application***

***leads to employment, I understand that false or misleading information in my application or***

***interview may result in my release.***

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_***

***Signature Date***

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***OFFICE USE ONL*Y**

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| **Items needed to apply: Lucas County** | |
| **Drivers License** |  |
| **Proof of Current Car Insurance** |  |
| **High Diploma or GED** |  |
| **BCI Background Check:**  **Reliable Drug & Alcohol Testing**  **7610 New West Rd, Toledo, OH 43617**  [**Phone**](https://www.google.com/search?site=async/lcl_akp&q=reliable+drug+%26+alcohol+testing+phone&ludocid=16144444836183192953&sa=X&ved=2ahUKEwjaksDC_uPcAhUHP6wKHUo5A4oQ6BMwBnoECAEQPA)**:** [**(419) 517-1027**](https://www.google.com/search?tbm=lcl&ei=jUxuW5eiFMTatQW9k6CICA&q=reliable+drug+testing&oq=Reliable&gs_l=psy-ab.3.0.0i20i264k1l2j0j0i131k1l2j0l5.527391.542196.0.545139.25.14.0.0.0.0.325.1658.0j6j1j1.9.0..3..0...1c.1.64.psy-ab..16.9.1894.6..0i22i30k1j35i39k1j0i131i67k1j0i67k1.251.-OYqaQ-V8Mc) |  |

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| --- | --- |
| **Items needed to apply: Wood County** | |
| **Drivers License** |  |
| **Proof of Current Car Insurance** |  |
| **High Diploma or GED** |  |
| **BCI Background Check:**  **Ohio Bureau Of Criminal Investigation**  **750 N College Dr, Bowling Green, OH 43402**  [**Phone**](https://www.google.com/search?site=async/lcl_akp&q=ohio+bureau+of+criminal+investigation+bowling+green+state+university+phone&ludocid=9341097205280757495&sa=X&ved=2ahUKEwjJnNPY_OPcAhVIlKwKHV-vBP8Q6BMwBXoECAEQLw)**:** [**(419) 353-5603**](https://www.google.com/search?source=hp&ei=YExuW_aeNdKEsAWHoarQBw&q=bci%20bowling%20green&oq=bci&gs_l=psy-ab.1.2.0i131k1j0l9.7821.23995.0.30484.16.8.7.0.0.0.173.1261.0j8.8.0..2..0...1.1.64.psy-ab..1.15.1467.0..35i39k1j0i3k1j0i10k1.0.-Riq_cIbAcE&npsic=0&rflfq=1&rlha=0&rllag=41381942,-83640865,18&tbm=lcl&rldimm=18204747775853136171&ved=2ahUKEwiGy962_OPcAhVHKawKHZJMAkYQvS4wAHoECAAQCQ&rldoc=1&tbs=lrf:!3sIAE,lf:1,lf_ui:2&rlst=f) |  |